

**UNIVERSITY of MARYLAND, BALTIMORE
REQUEST FOR OUTAGE FORM (RFO)**

Project Name:

Project Number:

Request for Outage (RFO) No.:

Today's Date:

Contractor Name:

Subcontractor (if applicable):

Outage Requested By:

Name:

Cell Phone:

Email:

UMB Project Manager:

Building:

Type of System Outage:

**Description of Work, including Building Systems and Building Areas
Impacted:**

Proposed Outage Date and Time:

- Confirm UMB Fire Marshall has approved the work as applicable.
- Check if Outage is outside normal working hours [M-F 7:30AM – 4:00PM]

Submit To: Office of Facilities Management – UMB Project Manager

For UMB PM Use:

Project Number:

Chartstring: